



## Board Of Trustees Voting Meeting Minutes August 19, 2021, 6:30 PM

1. **Call to order - 6:34 p.m.**
2. **Opening Matters**
  - Pledge of Allegiance
  - **Attendance:**
    - **Board Trustees:** D.Rufo (President – Presiding), M.Reynolds, A.Bragoli, E.Falcone, G.Queen, S.Glick, Y.Francois; M.Grenier;
    - **Administration:** G.Guarino-Buli, C.Schaeffer; K.Gruber; H.Rinker;
  - Opening statements – D.Rufo
    - Process for New Business - please submit public comment to email - publiccomment@rak12.org
3. **Review & accept minutes from past meetings**
  - June 17, 2021 - Motion to approve the June 17, 2021 Meeting Minutes made by S.Glick; Seconded: G.Queen. All in favor, none opposed. Motion carries. **Minutes from June 17, 2021 voting meeting are Accepted.**
  - Meeting Minutes for August 11, 2021 special meeting will be voted upon at September meeting
4. **Policy Reviews/Resolutions – Carried to September’s Meeting**
  - Board procedures - First Reading
  - Board agenda preparation - First Reading
5. **Committees Meeting updates – Committee Chairs**
  - **Development Committee** – M.Grenier reported that no new updates are available.
  - **Curriculum & Achievement** – D.Rufo provided summary. Did report that committee met and discussed. Three goals for next year: (i) cultural progression of the school; (ii) monitoring achievement in a well-rounded way based on MAP scores, Keystone scores, Grade level assessments, PSSA’s, Middle States goals (iii) continue vetting various curricula and programs as they are proposed.
  - **HR Committee** – E.Falcone provided summary. Met this week. One upcoming separation (H.School science). Actively recruiting for this position. 3 positions that will be out, we have 2 long term subs, and are actively recruiting for the additional position. Are also actively recruiting for other various positions including special education supervisor. Also still doing some analysis of most recent years’ separations by staff to focus on whether there are any aspects RA could focus on for improvement. Question regarding whether any recruiting was beyond current budget. Dr. Guarino-Buli confirmed that none were.
  - **Finance Committee** – S.Glick provided summary. Confirmed going to meet 3<sup>rd</sup> Tuesday of each month. Receivables as of end of June 30<sup>th</sup> less than 2%, and that is being collected.

Now will be starting for next year. When we developed our budget we used the PDE 363 Tuition rates, and based on the reporting we believe our budgeting was conservative and it appears that there will be a positive increase in our tuition rates.

- **Strategic Planning Committee** – Y.Francois provided summary. (Minutes on file) Committee met this month. During the retreat, the Board went through the framework of the strategic plan and worked on prioritizing the various pillars of the plan. Reminder to Committee chairs as they work through how each committee’s goals will fulfill RA’s strategic plan
- **Legislative Committee** – G.Queen provided summary – no meeting this month. There was a town hall to talk go through some legislative items in addition to the school opening plan.
- **Equality & Equity** – D.Rufo provided summary from S.Narahari’s notes. (Notes-E&E Committee Meeting - 8/12/2021 on file) Co-exist club focusing on gender equality and bring the 5<sup>th</sup> and 6<sup>th</sup> grades into that group. Looking to extend the MSU from the high school to the middle and lower schools. Discussed starting a Kindness club for the elementary school. Began work committee’s goals vis-à-vis the strategic plan.
- **Business Manager’s Report** – C.Schaeffer - In Board Drive
  - Staff roster by Business Manager -
  - Motion to Approve Staff Roster made by E.Falcone; Seconded: Y.Francois. All in favor, none opposed. Motion carries. **Staff Roster is Approved.**

## 6. Administration Reports

- **Elementary School Principal Report** – K.Gruber provided summary. Elementary level is really focusing on social and emotional learning and re-acclimating our students back into the classroom, focusing on relearning processes and procedures, and ensuring that families and guardians feel that their students are safely returning back to school.
- **Middle School Principal Report** – H.Rinker provided summary. Working on social, emotional health with return to school. Working on adjustments in schedules, new locker usage for students, and working into the schedule some outside time for relaxed movements and mask breaks. Teachers have set up Google classroom, and those are ready to go. In addition now have intra-net to allow information. Upcoming PSSA’s.
- **High School Principal Report** – M.Boyd not in attendance. G.Guarino-Buli summarized M.Boyd’s report. Like the other reports, working on acclimating to in-person instruction. Also preparing for PSSA’s and Keystone (last year tests). Before next meeting 3 principals intend to meet to standardize reporting.
- **CEO Report** – G.Guarino-Buli provided summary. August (CEO Report on file).
  - Focus on some logistics such as spacing and distancing where possible. Are enforcing mask requirements. Some reminders are required but for the most part compliance has been very good. May be looking at additional air handling and purification. Last year we put in purifiers in high traffic locations and places where there were increased respiratory activity (like music rooms), and in addition with everyone back the system has been experiencing some strains and we are looking at how to remedy those and keep air flowing and sanitized. Enrollment – as is true at start of each year we are still working off of wait list (each grade has one).
  - Since the Special Voting Meeting on August 11, 2021, we have revised the Health and Safety Plan to include the changes authorized by the Board at that meeting. The formal document will require formal approval and signature. Motion to approve the updates to the Health and Safety plan as set forth by Gina made by M.Greiner; Seconded by

G.Queen. All in favor, none opposed. Motion passes. **The Updated Health and Safety Plan is Adopted.**

**7. New Business**

● **Nomination of new board members.**

- **Seat 1 - Seyi Akinfenwa.** Motion made to nominate Seyi Akinfenwa to serve as Trustee for Board Seat #1 made by E.Falone; Seconded by D.Rufo. All in favor, none opposed.
- **Seat 4 - Anne Waskiewicz -** Motion made to nominate Anne Waskiewicz to serve as Trustee for Board Seat #4 made by M.Grenier; Seconded by D.Rufo. All in favor, none opposed.
- **Seat 8 - Gwen Supplee.** - Motion made to nominate Gwen Supplee to serve as Trustee for Board Seat #8 made by G.Queen; Seconded by D.Rufo. All in favor, none opposed.

**8. Public comment - If not submitted as an email, please use the “Raise Hand” feature and you will be called upon - [publiccomment@rak12.org](mailto:publiccomment@rak12.org).**

**9. Adjournment** E.Falcone Motion to adjourn made by E.Falcone; Seconded by D.Rufo. All in favor, none opposed. Motion passes. **The meeting was Adjourned at 7:18 p.m.**

**10. Executive Session - Legal Matter and Real Estate**



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Monica Mathews Reynolds, Trustee and Recording Secretary